

29 March 2023

HERS-SA ACADEMY 2023 – REGISTRATIONS ARE OPEN

THEME

“Reimagining leadership in Higher Education”

Dear Stakeholder

The Higher Education Resource Services - South Africa (HERS-SA) will once again host its annual ACADEMY for Women Leaders in Higher Education at the Double Tree by Hilton Hotel, Upper East Side, Woodstock, Cape Town from Sunday, 3th September to Thursday, 7th September 2023. The ACADEMY will also be offered online to accommodate those with comorbidities and Covid 19 related concerns.

HERS-SA was founded in 2003 to address the critical shortage of women in senior positions in Higher Education, a major area of concern within the sector. The organisation has been providing professional and leadership development opportunities for women in Higher Education in South Africa at its ACADEMY for 20 years and has had over 1600 women to date attend this prestigious leadership development programme. There are limited spots available and institutions are encouraged to select candidates as soon as possible to attend the week-long residential ACADEMY. The HERS-SA ACADEMY offers a unique opportunity for women to shape their learning according to their development needs by selecting to participate in a range of plenary sessions, development workshops, breakaway activities and attending talks by well-known leaders in Higher Education and other sectors from our set programme. Our breakfast, lunch and evening dinners offer further networking opportunities.

You are hereby invited to nominate and sponsor women from your institution who are currently employed in or who possess the potential to be employed in leadership positions.

HERS-SA ACADEMY. This includes women who:

- currently hold a leadership position in a HE institution;
- aspire to be in a leadership position;
- wish to prepare for a senior management position in a HE institution;
- would value the opportunity to meet and network with other senior women employed in HE in Southern Africa and in other international institutions.

HERS-SA Academy Testimonial

- This has been a fantastic opportunity, I really value that it brought admin/professional staff together with academics. As admin staff, I also appreciate that training isn't just conceived of as technical or skill-based its whole person and professional development. Most non-technical training is about well-being with very little professional-related content. So, this is a really worthwhile opportunity for more holistic support and development.
- I enjoyed the academy a great deal. I have a toolkit that I can turn to. One of the highlights was getting to spend quality time with colleagues. I met wonderful colleagues that had last seen years ago. The AV team was great. I now have a profile pic, thank you. The Admin and arrangements from before the conference were amazing and on point, Thank you!!!
- This was one of the most informative best conferences I have ever attended. I feel empowered and blessed to have met all these wonderful women.

Enclosed please find information on the **Application Process and Fees**. The **2023 Programme** will follow as we are securing our last few speakers. Please circulate this announcement to relevant line managers and senior women in your institution.

The closing date for applications is Thursday, 30th June 2023.

All institutions with delegates at the 2023 ACADEMY will be afforded use, by request, of HERS-SA social media platforms to post leadership/management vacancy alerts to the wider HERS-SA network. We do offer an opportunity to advertise on our website at a fee.

For more information, please contact me, Brightness Mangolothi at director@hers-sa.org.za. We are happy to assist with all your questions and hope to see your institution's women well represented at the upcoming academy.

Yours in gender transformation



Brightness Mangolothi
Director: HERS-SA

HERS-SA ACADEMY 2023

Sunday, 3th September – Thursday, 7th September 2023

APPLICATION PROCESS AND FEES

The fee for the 2023 ACADEMY is R23 500 (in-person) and R19 800 (online) inclusive of 15% VAT. The **IN-PERSON FEE INCLUDES** all ACADEMY costs, materials, refreshments, lunches and official programme dinners. The fee **EXCLUDES** delegate travel and accommodation costs (on a bed & breakfast), dinner on Tuesday evening, and daily parking costs at the hotel (i.e. day conference parking @ R30.00 per bay, per day – SUBJECT TO AVAILABILITY).

The **ONLINE FEE** includes an online hosting platform and support by an event hosting organisation but excludes catering and bag costs.

Please contact Brightness Mangolothi at director@hers-sa.org.za for any enquiries. Upon receipt of an e-mail request from an institution's Human Resources division or an individual to reserve a place/s, HERS-SA will invoice either the institution or the individual for payment of the fee due. Only upon receipt of the fee, will delegates be provided with the link to the ACADEMY webpage where they can register for the ACADEMY.

Kindly note that places for the 2023 ACADEMY are limited so early bookings AND full payment of the ACADEMY fees are encouraged to secure a place/s. Should the ACADEMY fees not be paid in full by Thursday, 30 June 2023, the delegate/s space/s will be offered to the next interested party on our waiting list.

Cancellation: Please note that should you wish to cancel your application the following refund policy will strictly apply:

- Cancellation received by HERS-SA by 31st May 2023: 90% refund.
- Cancellation received by HERS-SA by 30th June 2023: 50% refund.
- Cancellation received by HERS-SA after 31st July 2023: no refund. Refunds will not be provided for cancellation requests received after 31st July 2023.

Requests to cancel registrants must be sent to director@hers-sa.org.za by 31st July 2023. Anyone who has purchased a registration and does not attend will NOT receive a refund. In case a delegate can't attend in person, changes made online will be charged for online attendance. Any changes after the 31st of July 2023 will be made with no refund for the price variance online.

This cancellation notice applies to attendee registration only and does not apply to hotel bookings. Contact the hotel directly for cancellation.

Delegate Substitution:

Substitution is permitted without incurring any additional fees at any meeting.

Any such modifications must be communicated in writing to our office at least 4 days before the event.

There will be no refund granted if a registered delegate does not cancel and does not show up for the ACADEMY.

Institutions that are centrally sponsoring women and only covering the conference fee are strongly advised to communicate this in advance with their faculties and departments before providing HERS-SA with the nominated list of names.

ACCOMMODATION

As the programme includes evening events, delegates are advised to stay at the Double Tree by Hilton Hotel, Upper East Side, Woodstock, Cape Town. **We urge you to contact the hotel as soon as possible as it is on a first come first served basis.**

- Single Guest Rooms @ R1720.00 bed and breakfast, per person, per night
- Twin Guest Rooms @ R2080.00 bed and breakfast, per room, per night
- 1% Tourism Levy
- Overnight guest parking @ R60.00 per bay, per day

These are special rates for ACADEMY delegates. **Mention HERS-SA when booking your room to qualify for the discounted rate.**

Check-in is from 14h00 on the day of arrival and check-out time is by 11h00 on the day of departure. **Delegates will be responsible for making their own bookings and paying their own hotel accounts, including room service, telephone calls and other services used while staying at the hotel that are not covered by their institution). Please note that partners, children and pets cannot be accommodated at the ACADEMY.**

Double Tree by Hilton Hotel, Upper East Side contact details for reservations:

Tel : (021) 404 0570

E-mail : asanda.makhofola@hilton.com

Please mention HERS-SA ACADEMY 2023 in any communication with the hotel to receive a discounted accommodation rate that has been secured for you by HERS-SA.

TRAVEL AND AIRPORT TRANSFERS

Delegates are responsible for their own travel arrangements to and from the ACADEMY. Please note that the ACADEMY programme closes at 13h35 on Thursday 7th September 2023.