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**HIGHER EDUCATION WOMEN LEADERS AWARDS (HEWLA)**

**NOMINATION FORM & PORTFOLIO 2025**

|  |  |  |  |
| --- | --- | --- | --- |
| **Category** |  | **Nominee number** |  |

***For office use***

**Please fill in the following section**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Nominee**  **Name and Surname** |  | | | | |
| **Date of birth** |  | | | | |
| **Race (Please tick relevant box) X** | **African** | **Coloured** | **Indian** | **White** | **Other…specify** |
| **Current employer** |  | | | | |
| **Years of service** |  | | | | |
| **Current leadership role (title): e.g., HoD** |  | | | | |
| **Years of leadership in this role** |  | | | | |
| **Other leadership roles** |  | | | | |
| **Email address** |  | | | | |
| **Work telephone number** |  | | | | |
| **Cell phone number** |  | | | | |
| **Physical address** |  | | | | |
| **Award Category \*** |  | | | | |

**\***Note that if you are selected for more than one category, you might need to submit for each category so that your submission speaks to the category you are selected for.

**Personal information is collected to determine and verify eligibility for an award and coordination and marketing of the awards. If you do not provide consent, your nomination will not be considered for the HEWLA.**

**Please tick the applicable box:**

I do not consent to the nomination.

I consent to the nomination.

I declare that all information provided on this application is complete and true to the best of my knowledge.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**

**To proceed with your nominations please submit your Nomination Portfolio which should include the following information:**

* A curriculum vitae (CV) (Maximum 5 pages).
* Three (3) letters from either a line manager, staff member, student, community member, or any relevant stakeholder outside your institution. Preferably, one of these letters should be a letter of support from the nominee's university, if possible, from a senior leader or any other leaders who can attest to your leadership. The letter will acknowledge support for the award/s category you are selected for. Note: The letters of support should include specific examples which illustrate the principles of excellence, professionalism, role model, and reputation. Each letter should not exceed two pages.
* A 250-word long profile and a quality photo that will be used for announcing the nominees and the winners.
* Your covering letter (maximum of 4 pages) documenting how you meet the Criteria for the category selected. The letter should also include:
  + Personal statement - Details on your personality, motivations, academic background, experiences, challenges you faced in your journey and how you overcame them.
  + Statement of Excellence - Describe your impact throughout your career on others (colleagues, students, community members) and institution(s).
  + Areas of Influence: E.g. Research; supporting, mentoring, and empowering (young) professionals; advancing diversity, equity and inclusion; championing a cause/program, providing networking and learning spaces beyond the classroom, sharing opportunities for females striving to establish their careers; and more
  + Awards & Recognition: List any relevant awards that you have received.
  + Any other information that shows the nominee in a positive light.

**An electronic copy of the nomination portfolio should be submitted by the 12 June 2025 by the nominee to: Email:** [**info@hers-sa.org.za**](mailto:info@hers-sa.org.za)

**Any questions may be directed to: Dr Naziema Jappie** [directoroffice@hers.org.za](mailto:directoroffice@hers.org.za) ( please **do not** send forms to this email)

* We thank all nominees for their interest. Please note that once nominations have been received, only shortlisted nominees will be contacted.
* We reserve the right to move a nominee to a category more suited to their strengths and skill sets without notification.
* The finalists will be announced on the **25 July 2025**.
* The winners will be announced on the **28 of August** at the Lagoon Beach Hotel, Cape Town at 17:30 for 18:00 - 24:00